

Parcel ID (Tax Map Key No.)



REAL PROPERTY ASSESSMENT DIVISION
DEPARTMENT OF BUDGET
AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU

Above enter 12-digit Parcel ID
For example: 210630150000

**PETITION TO DEDICATE GOVERNMENT-OWNED LAND AS VACANT
AGRICULTURAL LAND FOR A 24-MONTH PERIOD
ROH § 8-7.3, Ordinance 17-2**

Petitioner:		Telephone:	
Site Address:		Email Address:	
Mailing Address (if different than site address):			
Name of Government Agency:			
Print Agent's Name	Agent's Title	Telephone	Email Address:
Lease/License or Permit Term from _____ to _____		Copy of the lease, License, or permit attached <input type="checkbox"/>	

AUTHORIZATION

As a representative of the above stated government agency, authorization is hereby granted.

Signature: Authorized Representative

Print Name: Authorized Representative

Date

CERTIFICATION

(We) the undersigned, understand that failure to observe the restrictions of the use of this entire parcel shall cancel the dedication and special tax assessment privilege retroactive to the date of the dedication, and that additional taxes and penalties, due and owing as a result of a breach of the dedication shall be a paramount lien upon the real property, in accordance with the applicable ordinances.

Name of Lessee:

Date:

Signature of Lessee:

Print Name:

Email Address:

Mailing Address:

Telephone:

In accordance with ROH § 8-7.3, the lessee, licensee, or permittee may petition for a dedication of the land for a specific agricultural use at any time during the 24 months that the land is dedicated to vacant agricultural use. If a petition for the dedication of the land for a specific agricultural use is not filed by the next September 1st after the 24 months in vacant agricultural use has lapse, or if the director disapproves the petition, the property will be subject to rollback taxes and penalties as stated in ROH § 8-7.3(m)(3).

Complete this report and deliver or mail via USPS with all required supporting documentation to one of the following addresses, on or before September 1st of each year.

Real Property Assessment Division
842 Bethel Street, Basement
Honolulu, HI 96813
Telephone: (808) 768-3799

OR

Real Property Assessment Division
1000 Uluohia Street #206
Kapolei, HI 96707
Telephone: (808) 768-3169

This claim cannot be filed by facsimile transmission or via email. For a receipted copy, submit with a self-addressed stamped envelope.

For Tax year _____	FOR OFFICIAL USE ONLY	Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>
Received By: _____	Date Received (post office cancellation mark): _____		
Documentation Attached:	Government Contract / Lease / License / Permit Agreement		Petition Number: _____

Instructions to Dedicate Government-Owned Land as Vacant Agricultural Land for a 24-Month Period

1. If a petitioner leases multiple parcels for agricultural use, the petitioner must submit a petition for each parcel. Only one parcel is permitted on a petition. If there are multiple petitioners on a single parcel, each petitioner must file a separate petition. Multiple petitioners on a single petition will not be permitted.
2. The petitioner must obtain the written authorization of the government agency representative.
3. Petitions must be filed by September 1st of any calendar year.
4. The notice of assessment shall serve as notice of approval or disapproval of the petition for dedication. If approved, the assessment shall be effective as of the commencement date of the lease, license, or permit.
5. The approval of the petition to dedicate shall constitute a forfeiture on the part of the owner of any right to change the use of the land to a use other than vacant agricultural for a minimum period of 24 months. The petitioner must file a subsequent petition of the land for a specific agricultural use no later than the next September 1st after the initial 24 month dedication has expired.
6. Failure to comply with the provisions of Ordinance 17-2 will result in a rollback tax and penalty. The rollback tax will be the difference between the taxes owed for the land at 100 percent of the land's assessed value and the taxes actually imposed on the land, retroactive to the commencement date of the lease, license, or permit. The penalty will be 10 percent for each year of the rollback tax.
7. The owner or party responsible for paying the real property tax may appeal any denial of dedication, cancellation of dedication, or imposition of a rollback tax and penalty in the same manner as an appeal from an assessment.

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Additional forms are available at the Real Property Assessment Division or www.realpropertyhonolulu.com