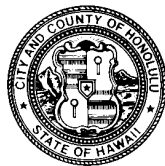


Parcel ID (Tax Map Key)



REAL PROPERTY ASSESSMENT DIVISION  
DEPARTMENT OF BUDGET  
AND FISCAL SERVICES  
CITY AND COUNTY OF HONOLULU  
Phone: (808) 768-3799  
[www.realpropertyhonolulu.com](http://www.realpropertyhonolulu.com)

Enter 12-digit Parcel ID

**Enterprise Zone  
CLAIM FOR REBATE  
ROH §§ 31-2.1 and 31-2.5**

PRINT OR TYPE APPLICANT'S NAME AND BUSINESS NAME (DBA) IF DIFFERENT

SITE ADDRESS AND PROPERTY NAME

NEW CONSTRUCTION  
START DATE

NEW CONSTRUCTION  
COMPLETION DATE

BUILDING PERMIT NUMBER

PERMIT AMOUNT

DESCRIBE CONSTRUCTION PERFORMED

Are all of the land and/or building(s) used exclusively for the purpose claimed?  Yes  No  
If "No," explain and state the total area used for this purpose. (If more than one building, provide plot plan.)

Are you exempt from paying general excise taxes for the application year?  Yes  No  
Proof of exemption. Attached:  Yes  No

What are the approved activities for this property? \_\_\_\_\_  
Attach DBEDT's certification. Attached:  Yes  No  
Are you in compliance with the activities for said business?  Yes  No

If applicant is a lessee of property, is the lease for a term of seven (7) or more years?  Yes  No  
(Provide lease terms upon request of the City and County of Honolulu.)

What tax year are you claiming a real property tax rebate for? \_\_\_\_\_ Tax Year (e.g. 2023 – 2024)

**CERTIFICATION**

I (we) certify that the property is used for purposes in accordance with and as defined in ROH Section 31-2. I acknowledge responsibility for the payment of real property taxes. And I understand that I may be asked to submit proof that I paid the real property taxes. Any misstatement of facts will be grounds for disallowance and assessment.

OWNER/OFFICER'S SIGNATURE

PRINT OWNER/OFFICER'S NAME

DATE

TITLE

TELEPHONE NUMBER

EMAIL ADDRESS

MAILING ADDRESS

**FOR OFFICIAL USE ONLY**

Received By: \_\_\_\_\_ Previous Bldg Value: \_\_\_\_\_ Building #: \_\_\_\_\_

Date Received \_\_\_\_\_ (Post Office cancellation mark) Yr 1 Bldg Rebate Am't: \_\_\_\_\_ Building #: \_\_\_\_\_

For Tax Year: \_\_\_\_\_ Yr 2 Bldg Rebate Am't: \_\_\_\_\_ Building #: \_\_\_\_\_

## ENTERPRISE ZONES

An **enterprise zone** is an area that meets eligibility requirements for economic distress and is nominated by the City and County of Honolulu and approved by the Governor whereby certain types of businesses are offered incentives for expansion in employment.

**Qualified businesses**, in general, are businesses that are engaged in wholesaling or distribution; manufacturing; agricultural or aquaculture production; ship or aircraft repair and maintenance; telecommunications switching and delivery; information technology design and production; medical research, clinical trials and telemedicine; for-profit training in international business management or environmental remediation; biotechnology research, development, production, or sales; repair or maintenance of assisted technology equipment; certain types of call centers; and wind energy producers. Qualified businesses must generate at least 50 percent of their annual gross receipts from activity within the zone.

The qualified business is the entity eligible for enterprise zone participation and the State and City incentives. City incentives include waiver of building and grading permit fees for a period of seven years and a rebate of real property taxes on all new construction for a period not to exceed two years.

Council has thus far determined of six enterprise zone areas throughout the island: a) Waialua and Haleiwa; b) Mililani Technology Park and Wahiawa; c) Waipahu, Pearl City, Waipio and Waiawa; and d) Barbers Point Naval Air Station, Campbell Industrial Park, Kapolei Business Park and Barbers Point Harbor; e) waterfront industrial area; and f) the Waianae Coast.

Note: A claim for a real property tax rebate may be filed for excess taxes paid during a tax year at any time **during the succeeding tax year only**, except where the council has approved retroactive application of incentives as provided for in ROH § 31-1.4(d). **The first claim for a rebate shall be made during the tax year when the rebate is first available to the qualified business;**

### INSTRUCTIONS

1. Complete the claim form and submit a photocopy of your proof of taxes paid and all other documents required from question 6 and 7 of rebate application.
2. If there is more than one business entity or building on this parcel, draw a plot plan showing the location of where the applicant's business is on the parcel.
3. **Deliver or mail** (*U.S. postmarked*) the claim form with supporting documentation, on or before June 30 of the tax year following the tax year for which you are claiming the rebate, to either City & County of Honolulu Real Property Assessment Division office:

Real Property Assessment Division  
842 Bethel Street, Basement  
Honolulu, HI 96813  
Telephone: (808) 768-3799

Real Property Assessment Division  
1000 Uluohia Street #206  
Kapolei, HI 96707  
Telephone: (808) 768-3169

This claim cannot be filed by facsimile transmission or via email. For a receipted copy, submit with a self-addressed stamped envelope.

4. Claim forms are also accepted at all Satellite City Halls. Claims submitted at Satellite City Halls need to be in duplicate. Additional claim forms are available at the Real Property Assessment Division, Satellite City Halls, and the City and County of Honolulu's website at [www.realpropertyhonolulu.com](http://www.realpropertyhonolulu.com).